



What is the new Delaware Taxpayer Portal?

- It is ...
 - Access to more information online through a public-facing portal
 - Online file and pay for all taxes
 - View Account Balance & Transaction Information
 - Online Access to Correspondence (e.g., Bills, Requests, TANs)
 - Delegation to Tax Preparers
 - Send Service Requests
 - Reprint Licenses Immediately
 - Online Payment Plans



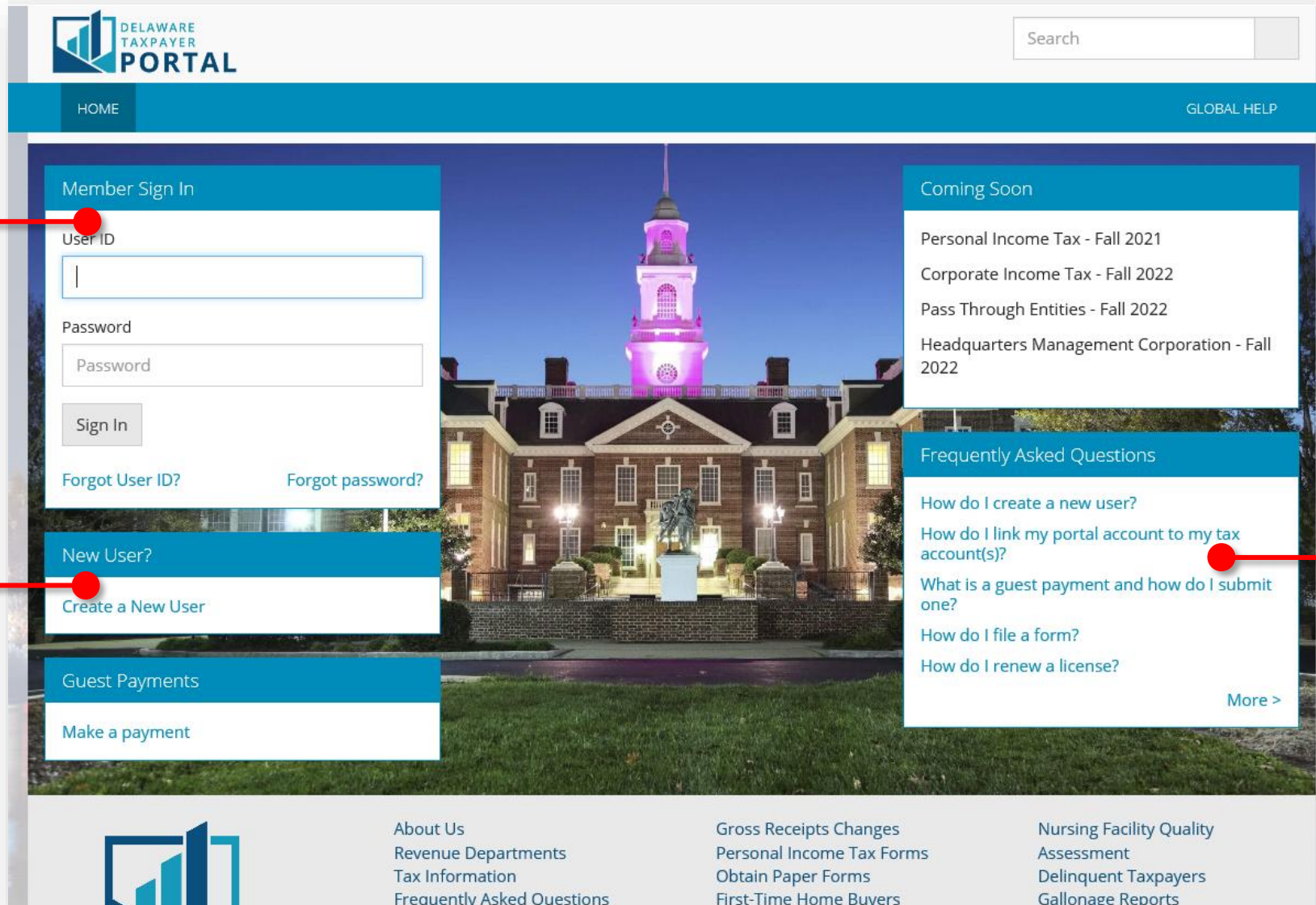
When and what taxes are affected?

Portal Go Live Dates

- Portal Registration – December 2020
 - Create a portal user id & password, and associate your tax accounts
 - Delegate to third parties (e.g., tax practitioners, internal A/R or A/P personnel, etc.)
- Portal File, Pay, and more – January 2021
 - Begin filing returns
 - Begin payment returns
 - Begin renewing licenses
 - Begin service requests (help tickets)
 - Begin viewing correspondence online

Which Tax Types?

- Business Related Taxes
 - Business licenses
 - Gross receipts
 - Commodities Tax
- Trust Fund Taxes
 - Withholding Tax
 - Use Tax on Leases of Tangible Personal Property
 - Realty Transfer Tax
 - Public Accommodation Tax
 - Public Utilities Tax
 - E-911 Surcharge
 - Manufactured Home Trust Fund Payments



The screenshot shows the Delaware Taxpayer Portal homepage. At the top left is the logo and text 'DELAWARE TAXPAYER PORTAL'. To the right is a search bar. Below the logo is a navigation bar with 'HOME' and 'GLOBAL HELP'. The main content area features a background image of a building at night. On the left, there is a 'Member Sign In' section with fields for 'User ID' and 'Password', and a 'Sign In' button. Below this are links for 'Forgot User ID?' and 'Forgot password?'. In the center, there is a 'New User?' section with a 'Create a New User' button. Below that is a 'Guest Payments' section with a 'Make a payment' button. On the right, there is a 'Coming Soon' section listing 'Personal Income Tax - Fall 2021', 'Corporate Income Tax - Fall 2022', 'Pass Through Entities - Fall 2022', and 'Headquarters Management Corporation - Fall 2022'. Below that is a 'Frequently Asked Questions' section with links for 'How do I create a new user?', 'How do I link my portal account to my tax account(s)?', 'What is a guest payment and how do I submit one?', 'How do I file a form?', and 'How do I renew a license?'. A 'More >' link is at the bottom of the FAQ section. At the bottom of the page, there is a footer with a logo and three columns of links: 'About Us', 'Revenue Departments', 'Tax Information', 'Frequently Asked Questions'; 'Gross Receipts Changes', 'Personal Income Tax Forms', 'Obtain Paper Forms', 'First-Time Home Buyers'; and 'Nursing Facility Quality Assessment', 'Delinquent Taxpayers', 'Gallonage Reports'.

Member Sign In
sign into your account, reset password, or retrieve your forgotten user id

Portal User Creation
click here to create a new portal user account and associate your tax accounts

FAQ
click here to learn how to use the various features of the portal

Menu
use the menu to make payments, file returns, view notices, renew licenses, and more!

Tax Account Information
click here to navigate to the financial information for each tax account

Account Summary
review demographic information regarding the account

Account Functions
take account for the account – file a return, make a payment, view notices

Tax Accounts

Account Type	Account ID	Address	Last Activity Date	Current Balance	Last Period Filed
CIGARETTE STAMP TAX	DOR FILE NUMBER:x0126742-9	88 MAIN ST, WILMINGTON, DE 19807-3021 UNITED STATES	10/12/2020	\$1,333,332.37	10/12/2020
GROSS RECEIPTS TAX/GROCERY SUPERMARKETS	DOR FILE NUMBER:x0126742-9	88 MAIN ST, WILMINGTON, DE 19807-3021 UNITED STATES	06/30/2020	\$5,138.78	06/30/2020
LIC GROCERY SUPERMARKETS	DOR FILE NUMBER:x0126742-9	88 MAIN ST, WILMINGTON, DE 19807-3021 UNITED STATES	09/24/2020	\$90.00	12/31/2020
LICENSE ACCOUNT	DOR FILE NUMBER:x0126742-9	88 MAIN ST, WILMINGTON, DE 19807-3021 UNITED STATES	09/24/2020	\$0.00	

Showing 1 to 4 of 4 entries

Outstanding Debts

Account Type	Account ID	Period End Date	Balance	Status
LIC GROCERY SUPERMARKETS	DOR FILE NUMBER:x0126742-9	12/31/2020	\$90.00	ACTIVE
CIGARETTE STAMP TAX	DOR FILE NUMBER:x0126742-9	10/09/2020	\$1,333,332.37	ACTIVE
GROSS RECEIPTS TAX/GROCERY SUPERMARKETS	DOR FILE NUMBER:x0126742-9	06/30/2020	\$2,554.80	ACTIVE
GROSS RECEIPTS TAX/GROCERY SUPERMARKETS	DOR FILE NUMBER:x0126742-9	07/31/2019	\$2,583.98	ACTIVE

Showing 1 to 4 of 4 entries

Taxpayer Information
click here to toggle between your delegated taxpayer accounts

Account Summary

View or modify account information.

Account Details

Taxpayer Name	WOODCOCK INDUSTRIES	Effective Date	01/01/2002
Account Type	GROSS RECEIPTS TAX/GROCERY SUPERMARKETS	End Date	
Account ID	DOR FILE NUMBER:x0126742-9	Registration State	DE
Account Status	OPEN		

Mailing Address

88 MAIN ST, WILMINGTON, DE 19807-3021 UNITED STATES

Filing Periods

Period Start Date	Period End Date	Balance	Period Status	Return Filed
06/01/2020	06/30/2020	\$2,554.80	Underpaid	Filed
07/01/2019	07/31/2019	\$2,583.98	Underpaid	Filed

Showing 1 to 2 of 2 entries

Filing Periods
review list of filing periods

Tax Return Instructions provides one-click access to instructions for filing the return

Form Details provides information about the form being filed and amount due

Enter Tax Return - Tabular Form

Please complete the tax return information requested in the tabs below. Click Submit to file the return. You may click Save at any time to save your changes and come back to this return later to complete it.

After completing your tax form, select the Calculate button. Before a return can be submitted, it needs to be calculated to confirm the information that you entered. After you have selected the Calculate button, select the Submit button. Once a return has been submitted, you cannot edit or delete the return. You must return to the File Form page found under Transactions on the top menu bar and select the return type of amended.

[Tax Return Instructions](#)
* indicates required field

Return Header: **WHTAX Return**

WHTAXReturn

Please complete the input fields below.

Line #	Line Item	
1	Changes must be made on the request for change form. Check <input type="checkbox"/> if you are filing a change form.	
2	Delaware Income Tax Withheld*	\$ 123,245.00
3	Amount Remitted	\$ 123,245.00

Buttons: Back, Cancel, Print, Save and Exit, Save and Continue, Calculate, Submit

DELAWARE TAXPAYER PORTAL

HOME PROFILE ACCOUNT TRANSACTIONS MESSAGES REQUESTS GLOBAL HELP LOG OUT

TRANSACTIONS / MAKE A PAYMENT

Form Payment

* indicates required field

Form Details

Taxpayer Name	WOODCOCK INDUSTRIES	Period End Date	06/30/2020
Account	WITHHOLDING/FILING	Amount Due	\$155,288.72
Account ID	DOR FILE NUMBER:001268699	Return Confirmatio...	FR0000000362

Penalty and Interest is calculated as of 04-Nov-2020.

Total Tax	\$123,245.00
Penalty Amount Due	\$29,578.80
Interest Amount Due	\$2,464.92
Total Amount Due	\$155,288.72

Please Note: Allow a minimum of 72 hours for this document to be processed before contacting the Department with any questions.

* Payment Amount: \$ Check to pay the total amount due

* Payment Method:

Buttons: Cancel, Next

Line Items tabular structure provides easy section breakdown and line item entry

Realtime Options save and return later, calculate return real-time, and submit for processing.

Payment Details provides breakout of payment details and allows you to enter the information regarding amount and payment method

Portal Help

- Portal PIN Letters will include 'Getting Started' instructions
- Help guides will be available online under the FAQ for the new Portal
- Internal dedicated support team

New Portal URL:

<https://tax.revenue.gov>

Ongoing Project Information and Updates:

<https://revenue.delaware.gov/info/modernization/>

